Montgomery County Fire and Rescue Service

Fire Chief's General Order

NUMBER: 19-04 April 11, 2019

TO: All MCFRS Personnel

FROM: Fire Chief Scott E. Goldstein Scott Goldstein

SUBJECT: Reporting Legal and Administrative Actions

The Montgomery County Fire and Rescue Service strives to ensure that all members maintain the highest standards of ethics, integrity and professional conduct with co-workers as well as with the public; both on and off-duty. It is imperative that our actions support the public's trust and confidence in MCFRS.

Currently, career personnel are required by policy to report:

When their license has been changed, revoked, suspended or otherwise disqualified; and a conviction for any moving violation. These are required by Policy and Procedure No. 808, Safe Emergency Vehicle Operation; and,

When charged with or convicted of a drug/alcohol related offense, as required by Policy and Procedure No. 26-08, Substance Abuse Testing and Rehabilitation.

In addition, all MCFRS personnel must report the following situations to their respective on-duty DOC or LFRD President within 24 hours:

- 1. When arrested for, or charged with, violation of any state, local or federal law; and,
- 2. When named as the respondent of a protective or peace order.

Exceptions to the 24-hour reporting requirement that are based on extenuating circumstances (for example: incarceration, hospitalization) shall be evaluated by the Fire Chief on a case by case basis.

The reporting requirements outlined above in Nos. 1 & 2 supersede those identified in DFRS Policy No. 808 and MCFRS Policy No. 26-08.